



# Dhanalakshmi Srinivasan

College of Engineering and Technology,  
ECR, Mamallapuram, Chennai - 603104.

(Approved by AICTE, New Delhi - 110070 & Affiliated to Anna University, Chennai - 25.)

## KEY INDICATOR 1.1.3

SL NO	PARTICULARS	PAGE NO
1	Academic Council Minutes Of Meeting	1



**DHANALAKSHMI SRINIVASAN**  
COLLEGE OF ENGINEERING AND TECHNOLOGY  
ECR, MAMALLAPURAM, CHENNAI - 603104

**MINUTES OF THE ACADEMIC COUNCIL MEETING**

**Venue: Board Room**

**Date: 05.06.2017**

**Members Present**

**Management Representative: Mr. P. NEELARAJ, Secretary**

**Chairman : Dr. V. SEKAR, Principal**

**Members :**

Dr. S. Thayumanavan/ Advisor

Dr. S. Gowri/ Academician

Dr. P. Subbiah/ ECE

Dr. K. Srinivasan/ EEE

Dr. A.N. Nandhakumar/ CSE

Dr. Sandhiya Rani/ MCA

Dr. Mrs G.Amutha/ MBA

Dr. S. Sundaravalli/ Mech

Dr. G. Arul Dalton/ IT

Mr. K. Rajagurunathan/ Aero

Ms. T. Jessy/ Civil

**AGENDA**

- Review of the pervious minutes of meeting
  - Staff recruitment for academic year 2017-2018
  - Achievements
  - Research activities
  - Academic activities
  - Feedback analysis
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- Infrastructure
  - Reopening date
  - Lab facility
  - Other issues

*(Handwritten signature)*

### Excerpt of the Meeting

1. The principal welcomed the members and reviewed the previous meeting minutes.
2. The staff recruited for the academic year 2017-2018 by staff selection committee is informed.
3. The principal instructed to conduct the internal audit for all the departments for quality improvement and to submit the report within time.
4. The principal briefed the achievements' of the students and staff members during the last academic year
5. The principal congratulated the faculty members for publishing the papers in journals and students for participating in various activities like seminars, conference workshop sports, etc.
6. The principal insisted the faculty members to send proposal to the funding agencies and try to get some good projects to improve their academic excellence.
7. The value added course suggested in each department along with its course coordinators are verified and approved to proceed further.
8. The principal inquired all the HOD to
  - Check the compliance of equipments in all the laboratories and asked to submit the report.
  - All the departments related issues should be discussed with the faculty members in the concerned department.
9. Principal informed all members regarding reopening dates for UG and PG students, reopening for the odd semester of 2017-2018 is 19.06.2017.
10. All the members discussed their observations regarding the various infrastructure developments to be carried out in this academic year.
11. The principal assured for the effective usage of the available facilities by the faculty and students..

  
PRINCIPAL

### Distribution:

1. The Honorable Chairman/ Vice Chairman,
2. Principal/ Director/ Vice Principal
3. Hod's- Aero/ Civil/ CSE/ ECE/ EEE/ IT/ Mech/ MBA/ MCA/ IQAC/ NBA Coordinator
4. Placement Cell/ Exam Cell/ Librarian/ Hostel Wardens/ Notice Boards

