

DHANALAKSHMI SRINIVASAN COLLEGE OF ENGINEERING AND TECHNOLOGY

Approved by AICTE and Affiliated to Anna University
Accredited with 'A' grade by NAAC
MAMALLAPURAM, CHENNAI-603104

Date: 7.6.2021

Circular

The 1st meeting of the Internal Quality Assurance Cell for the Academic year 2021-22 with experts will be held on 14.6.21 in the boardroom, at 10.30 am, DSCET. All the members are asked to be present for the meeting.

Principal

PRINCIPAL
Dhanalakshmi Srinivasan
College of Engineering & Technology
ECR, Mamallapuram, Chennai - 603 104

Distribution:

The Honorable Chairman / Vice Chairman

Principal

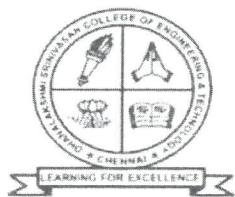
IQAC/NBA Coordinator, All members of IQAC

HODs – All Departments

Placement cell / Exam cell / Librarian



PRINCIPAL
Dhanalakshmi Srinivasan
College of Engineering & Technology
ECR, Mamallapuram, Chennai - 603 104



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Approved by AICTE and Affiliated to Anna University
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MAMALLAPURAM, CHENNAI-603104

Date:18.6.21

DSCET/IQAC/2021-22/MoM1

Minutes of the 1st meeting of the Internal Quality Assurance Cell for the Academic year 2021-22 with experts held on 14.6.21 in the boardroom, at 10.30 am, DSCET.

Members Present:

1. Dr.V.Sekar, Principal, DSCET
2. Mr.P.Neelaraj,Secretary ,DS Groups
3. Dr.R.Vijayaraj ,CEO
4. Prof. Yoganand, CFO
5. Mr.Kesavan, industrialist
6. Dr.Mohan Parthasarathy,DGM HR
7. Dr. V.Devarajan, Prof/ECE
8. Prof. Muthuselvi, ASP/MECH
9. Prof. B.Thamizhkani, AP/EEE
10. Dr.Gayathri, Prof/S&H
11. Dr. Terrance Fredrick, ASP/IT
12. Dr.Paventhana, Prof/MECH
13. Dr. Amudha, Prof/MBA
14. Prof. Dilipkumar, ASP/MCA
15. Pandiyan.R,Alumni
16. Dr. B.Revathi alias Ponmozhi, IQAC Co-Ordinator

Members Absent:

Nil



PRINCIPAL
Dhanalakshmi Srinivasan
College of Engineering & Technology
ECP Mamallapuram, Chennai-603104

Agenda:

- Performance of various committees and cells
- Academic Calendar
- Past Academic audit reports
- Admission and Placement Strategies and Plan
- NAAC Accreditation
- Stakeholder suggestions
- General discussions

Performance of various committees and cells:

- The effectiveness of numerous committees and cells is evaluated in order to raise the bar for various academic activities.
- Each department submitted plans for the events as well as its intentions and objectives for the forthcoming academic year

.Academic Calendar

- According to Anna University, a schedule has been set up for the start of exams like semester exams, internal assessments, retests, and final year project reviews.
- Dates for class committee meetings are set and distributed for each semester.
- Workshops, guest lectures, and seminars are scheduled and arranged for the departments..

Past Academic audit reports

- The plans for the academic internal audit and the reports on the corrective measures that had been taken for the prior semester were carefully addressed. All departments have identified new improvement methodologies.
- Various methods for fostering quality in course delivery and course outcome achievement are discussed



A handwritten signature in green ink, consisting of a stylized 'Q' followed by a horizontal line.

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College of Engineering & Technology
ECR, Mambalam, Chennai - 603 104

.Admission and Placement Strategies and Plan

- Different types of career development programmes and higher education advice are organised in advance for final year students with the assistance of industry HRs.
- The decision was taken to hold a workshop regarding the possibility of engineering as a career for higher secondary school students.
- Placement training workshops were predetermined to be held for pre-final year students to strengthen their soft skills..

NAAC Accreditation

- Discussed about the DVV corrections and other details for NAAC accreditation has been discussed.

Stakeholder suggestions

- The heads of the concerned departments and knowledgeable members discuss the feedback and ideas gathered from the stakeholders.

General discussions

- The team reviewed ways to improve various club activities as well as current and upcoming proposals for welfare measures.
- Measures to improve e-library materials and journals are taken.



A handwritten signature in green ink, appearing to be "Dhanalakshmi Srinivasan".

Principal

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College of Engineering & Technology
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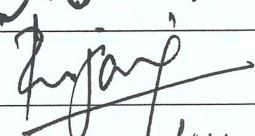
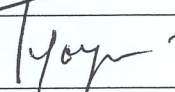
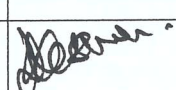
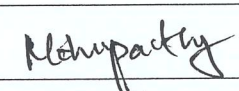
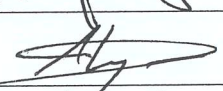
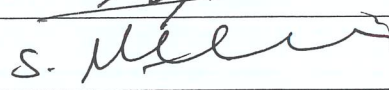
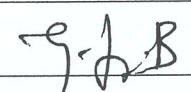
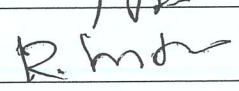

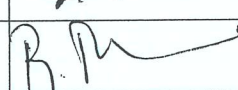

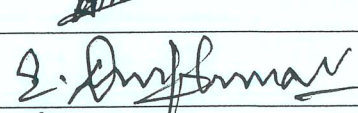
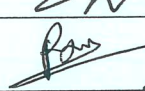
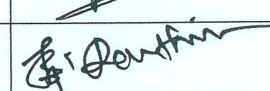
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Date: 18.6.21

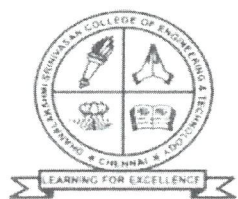
DSCET/IQAC/2021-22 /MoM1

Attendance

| S.no | Name | Signature |
|------|--|---|
| 1. | Dr.V.Sekar, Principal, DSCET |  |
| 2. | Mr.P.Neelaraj,Secretary ,DS Groups |  |
| 3. | Dr.R.Vijayaraj ,CEO |  |
| 4. | Prof. Yoganand, CFO |  |
| 5. | Mr.Kesavan, Industrialist |  |
| 6. | Dr.Mohan Parthasarathy,DGM HR |  |
| 7. | Dr. V.Devarajan, Prof/ECE |  |
| 8. | Prof. Muthuselvi, ASP/MECH |  |
| 9. | Prof. B.Thamizhkani, AP/EEE |  |
| 10. | Dr.Gayathri, Prof/S&H |  |
| 11. | Dr. Terrance Fredrick, ASP/IT |  |
| 12. | Dr.Paventhana, Prof/MECH |  |
| 13. | Dr. Amudha, Prof/MBA |  |
| 14. | Prof. Dilipkumar, ASP/MCA |  |
| 15. | Pandiyan.R,Alumni |  |
| 16. | Dr.B.Revathi alias Ponmozhi, IQAC Co-Ordinator |  |



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Date: **5.10.21**

Circular

The 2nd meeting of the Internal Quality Assurance Cell for the Academic year **2021-22** with experts will be held on **11.10.21** in the boardroom, at 11.30 am , DSCET. All the members are asked to be present for the meeting.

Principal

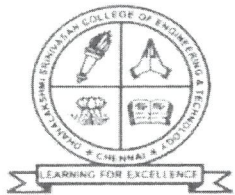
PRINCIPAL
Dhanalakshmi Srinivasan
College of Engineering & Technology
ECR, Mamallapuram, Chennai - 603 104

Distribution:

The Honorable Chairman / Vice Chairman
Principal
IQAC/NBA Coordinator, All members of IQAC
HODs – All Departments
Placement cell / Exam cell / Librarian



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Date:15.10.21

DSCET/IQAC/2021-22/MoM2

Minutes of 2nd meeting of the Internal Quality Assurance Cell for the Academic year **2021-22** with experts held on **11.10.21** in the boardroom, at 11.30 am, DSCET


Members Present:

1. Dr.V.Sekar, Principal, DSCET
2. Mr.P.Neelaraj,Secretary ,DS Groups
3. Dr.R.Vijayaraj ,CEO
4. Prof. Yoganand, CFO
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13. Prof. Dilipkumar, ASP/MCA
14. Pandiyan.R,Alumni
15. Dr. B.Revathi alias Ponmozhi, IQAC Co-Ordinator

Member Absent:

1. Dr. Amudha, Prof/MBA




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ECR, Mamallapuram, Chennai - 603 104

Agenda:

- Result Analysis
- Feedback analysis
- Research and placement activities
- Suggestion for TLP improvement
- General discussions

Result analysis

- Results of the Continuous Assessments are examined by subject for each department, and those with low percentages are told to take the required steps in preparation for the upcoming tests.

Feedback analysis

- Students are given instructions on how to enhance their performance by taking the necessary action after analysing their outcomes and comparing them to those from previous semesters.
- Researching the input received from the previous year's students' placements and internships.
- Made the decision to carry out academic audits for the departments using IQAC.

Research and placement activities

- A research committee was constituted with professionals to coordinate research-related activities in the college for the benefit of both students and faculty. It is required of all departments to host seminars, national and international conferences, and guest lectures.
- The group decided that workshops would be held each semester.
- Students and faculty are encouraged to participate in research initiatives

.Suggestion for TLP improvement

- Online teaching methods have been discussed, and it has been suggested that subject-specific faculty members submit, verify, and distribute e-materials to their students.
- Advice on how to concentrate on the students' communication skills improvement in the future.

General discussions

- Suggested the team to conduct symposium, seminars/talk and finish up before the commencement of University Exams.




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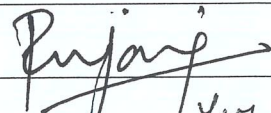

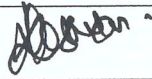
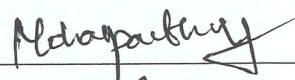
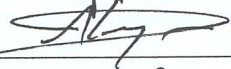


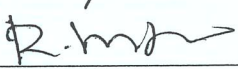

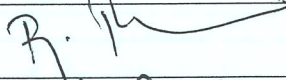

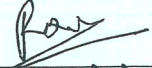
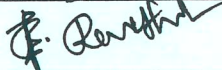
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Date: 15.10.21

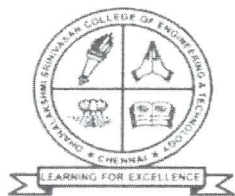
DSCET/IQAC/2021-22 /MoM2

Attendance

| S.no | Name | Signature |
|------|--|---|
| 1. | Dr.V.Sekar, Principal, DSCET |  |
| 2. | Mr.P.Neelaraj,Secretary ,DS Groups |  |
| 3. | Dr.R.Vijayaraj ,CEO |  |
| 4. | Prof. Yoganand, CFO |  |
| 5. | Mr.Kesavan, Industrialist |  |
| 6. | Dr.Mohan Parthasarathy,DGM HR |  |
| 7. | Dr. V.Devarajan, Prof/ECE |  |
| 8. | Prof. Muthuselvi, ASP/MECH |  |
| 9. | Prof. B.Thamizhkani, AP/EEE |  |
| 10. | Dr.Gayathri, Prof/S&H |  |
| 11. | Dr. Terrance Fredrick, ASP/IT |  |
| 12. | Dr.Paventhana, Prof/MECH |  |
| 13. | Prof. Dilipkumar, ASP/MCA |  |
| 14. | Pandiyan.R,Alumni |  |
| 15. | Dr.B.Revathi alias Ponmozhi, IQAC Co-Ordinator |  |



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Date: 27.12.21

Circular

The 3rd meeting of the Internal Quality Assurance Cell for the Academic year 2021-22 with experts will be held on 5.1.2022 in the boardroom, at 2.00 pm, DSCET. All the members are asked to be present for the meeting.

Principal

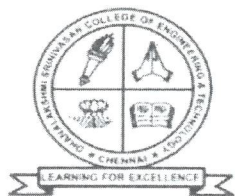
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HODs – All Departments
Placement cell / Exam cell / Librarian





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Date:10.1.22

DSCET/IQAC/2021-22/MoM3

Minutes of 3rd meeting of the Internal Quality Assurance Cell for the Academic year **2021-22** with experts held on **5.1.2022** in the boardroom, at 2.00 pm , DSCET.

Members Present:

1. Dr.V.Sekar, Principal, DSCET
2. Mr.P.Neelaraj,Secretary ,DS Groups
3. Dr.R.Vijayaraj ,CEO
4. Prof. Yoganand, CFO
5. Mr.Kesavan, industrialist
6. Dr.Mohan Parthasarathy,DGM HR
7. Dr. V.Devarajan, Prof/ECE
8. Prof. B.Thamizhkani, AP/EEE
9. Dr.Gayathri, Prof/S&H
10. Dr. Terrance Fredrick, ASP/IT
11. Dr.Paventhana, Prof/MECH
12. Dr. Amudha, Prof/MBA
13. Pandiyan.R,Alumni
14. Dr. B.Revathi alias Ponmozhi, IQAC Co-Ordinator

Members Absent:

1. Prof. Muthuselvi, ASP/MECH
2. Prof. Dilipkumar, ASP/MCA



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Dhanalakshmi Srinivasan
College of Engineering and Technology
603 104

Agenda:

- Academic Calender
- Past Academic audit reports
- Performance of various committees and cells
- Admission and Placement Strategies and Plan
- Stakeholder suggestions
- General discussions

Academic Calendar

- Academic schedule for the even semester was planned and discussed. Principal suggested all departments to strictly maintain their work plans for completing syllabus as per the schedule and it should be followed by the Head of the departments.

Past Academic audit reports

- Review about the last semester Academic audit and action taken reports was discussed.
- Suggested to put more effort on slow learners and betterment of academic results.

Performance of various committees and cells

- Action plan and the activities undertaken by the committees are briefed.
- Suggestions given for the improvement are proposed for few committees.

Admission and Placement Strategies and Plan

- Plan has been made to organize a institute visit for higher secondary school student.
- The team planned to give extra hours for placement training to improve the capability of students for the career development.


Stakeholder suggestions


- Analyzed the suggestions obtained from the parents, alumni and employers.
- Identification for improvement is done through SWOT analysis.

General discussions

- The members suggested that the student welfare committee submit a regular report on student welfare initiatives such NCC, NSS, the tutoring programme, college magazines, and basic amenities.




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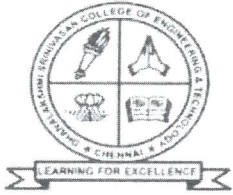
Date: 10.1.22

DSCET/IQAC/2021-22 /MoM3

Attendance

| S.no | Name | Signature |
|------|--|-----------|
| 1. | Dr.V.Sekar, Principal, DSCET | |
| 2. | Mr.P.Neelaraj,Secretary ,DS Groups | |
| 3. | Dr.R.Vijayaraj ,CEO | |
| 4. | Prof. Yoganand, CFO | |
| 5. | Mr.Kesavan, Industrialist | |
| 6. | Dr.Mohan Parthasarathy,DGM HR | |
| 7. | Dr. V.Devarajan, Prof/ECE | |
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| 9. | Dr.Gayathri, Prof/S&H | |
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Date: 8.4.22

Circular

The 4th meeting of the Internal Quality Assurance Cell for the Academic year **2021-22** with experts will be held on **11.4.22** in the boardroom, at 10.00 am, DSCET. All the members are asked to be present for the meeting.

Distribution:

The Honorable Chairman / ViceChairman

Principal

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HODs – All Departments

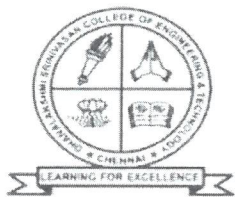
Placement cell / Exam cell / Librarian



~~Principal~~

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College of Engineering & Technology
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PRINCIPAL
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Date:13.4.22

DSCET/IQAC/2021-22/MoM4

Minutes of the 4th meeting of the Internal Quality Assurance Cell for the Academic year **2021-22** with experts held on **11.4.22** in the boardroom, at 10.00 am , DSCET


Members Present:

1. Dr.V.Sekar, Principal, DSCET
2. Mr.P.Neelaraj,Secretary ,DS Groups
3. Dr.R.Vijayaraj ,CEO
4. Prof. Yoganand, CFO
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13. Dr. Amudha, Prof/MBA
14. Prof. Dilipkumar, ASP/MCA
15. Pandiyan.R,Alumni
16. Dr. B.Revathi alias Ponmozhi, IQAC Co-Ordinator

Members Absent:

Nil




PRINCIPAL
Dhanalakshmi Srinivasan
College of Engineering & Technology
ECR Mamallapuram, Chennai - 603 104

Agenda:

- **Feedback analysis**
- **Accreditation**
- **Research and placement activities**
- **Suggestion for TLP improvement**
- **Other issues**

Feedback analysis

- Feedback analysis which are collected from the parents are discussed for the quality improvement analysis.

NBA Accreditation

- Discussed about the NBA visit on compliance report .

Research and placement activities

- Discussed about the placement activities which need to improve and also innovative methods of giving the placement training.
- Committee members suggest the faculty members pursuing their Ph.D. in part time to be involved in research.


Suggestion for TLP improvement

- Learner centric platforms like goals, creativity, reflection, collaboration can be made through ICT.
- Members suggested to arrange for seminars to know about the updated level of the subjects related in real-time

Other issues discussed

- Improvement and methods need to be carried out for the admission was discussed and management insisted to concentrate and take the necessary steps for the improvement of admission.
- The status of PG admission process is discussed.




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DHANALAKSHMI SRINIVASAN COLLEGE OF ENGINEERING AND TECHNOLOGY

Approved by AICTE and Affiliated to Anna University
Accredited with 'B++' grade by NAAC
MAMALLAPURAM, CHENNAI-603104

Date: 13.4.22

DSCET/IQAC/2021-22 /MoM4

Attendance

| S.no | Name | Signature |
|------|--|-----------|
| 1. | Dr.V.Sekar, Principal, DSCET | |
| 2. | Mr.P.Neelaraj, Secretary ,DS Groups | |
| 3. | Dr.R.Vijayaraj ,CEO | |
| 4. | Prof. Yoganand, CFO | |
| 5. | Mr.Kesavan, Industrialist | |
| 6. | Dr.Mohan Parthasarathy,DGM HR | |
| 7. | Dr. V.Devarajan, Prof/ECE | |
| 8. | Prof. Muthuselvi, ASP/MECH | |
| 9. | Prof. B.Thamizhkani, AP/EEE | |
| 10. | Dr.Gayathri, Prof/S&H | |
| 11. | Dr. Terrance Fredrick, ASP/IT | |
| 12. | Dr.Paventhana, Prof/MECH | |
| 13. | Dr. Amutha, Prof/MBA | |
| 14. | Prof. Dilipkumar, ASP/MCA | |
| 15. | Pandiyana.R,Alumni | |
| 16. | Dr.B.Revathi alias Ponmozhi, IQAC Co-Ordinator | |


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