



DHANALAKSHMI SRINIVASAN COLLEGE OF ENGINEERING AND TECHNOLOGY

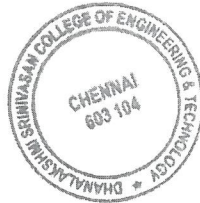
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Accredited with 'A' grade by NAAC
MAMALLAPURAM, CHENNAI-603104

Date:2.6.2020

Circular

The 1st meeting of the Internal Quality Assurance Cell for the Academic year 2020-21 with experts will be held on 17.6.2020 in the boardroom, at 10.30 am, DSCET.

All the members are asked to be present for the meeting.



Distribution:

The Honorable Chairman / ViceChairman
Principal
IQAC/NBA Coordinator, All members of IQAC
HODs – All Departments
Placement cell / Exam cell / Librarian

~~Principal~~

PRINCIPAL
Dhanalakshmi Srinivasan
College of Engineering & Technology
ECR, Mamallapuram, Chennai - 603 104

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MAMALLAPURAM, CHENNAI-603104

Date:19.6.2020

DSCET/IQAC/2020-21 /MoM1

Minutes of 1st meeting of the Internal Quality Assurance Cell for the Academic year 2020-21 with experts held on 17.6.2020 in the boardroom, at 10.30 am, DSCET.


Members Present:

1. Dr.V.Sekar, Principal, DSCET
2. Mr.P.Neelaraj,Secretary ,DS Groups
3. Dr.R.Vijayaraj ,CEO
4. Prof. Yoganand, CFO
5. Mr.Kesavan, industrialist
6. Dr.Mohan Parthasarathy,DGM HR
7. Dr. V.Devarajan, Prof/ECE
8. Prof. Muthuselvi, ASP/MECH
9. Prof. B.Thamizhkani, AP/EEE
10. Dr.Gayathri, Prof/S&H
11. Dr. Terrance Fredrick, ASP/IT
12. Dr.Anbusagar NRR, Prof/MECH
13. Dr. Amudha, Prof/MBA
14. Prof. Dilipkumar, ASP/MCA
15. Pandiyan.R,Alumni
16. Dr. B.Revathi alias Ponmozhi, IQAC Co-Ordinator

Members Absent:

Nil




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Agenda:

- Performance of various committees and cells
- Academic Calendar
- Past Academic audit reports
- Admission and Placement Strategies and Plan
- NAAC Accreditation
- Stakeholder suggestions
- General discussions

Performance of various committees and cells:

- All departments submitted their aim and goals for the upcoming academic session together with proposals for the events.
- Performances of various committees and cells are evaluated in order to raise the standards of various academic activities

Academic Calendar

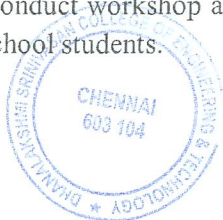
- According to Anna University, a schedule has been set up for the start of exams like semester exams, internal assessments, retests, and final year project reviews.
- Dates for class committee meetings are set and distributed.
- Workshops, guest lectures, and seminars are scheduled and arranged for the departments.

Past Academic audit reports

- The academic internal audit was well planned, and the reports on the corrective measures that had been taken the previous semester were thoroughly examined.
- All departments have identified new improvement methodologies.
- Various approaches were addressed to ensure quality in course delivery and outcome achievement.

Admission and Placement Strategies and Plan

- With the help of industrial HR's, different mode of counsel for career development programmes and higher studies are preplanned for the final year students.
- Predetermined to conduct placement training classes for pre-final year students to improve their soft skills.
- Decision made to conduct workshop about the prospect of engineering as their career for higher secondary school students.




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NAAC Accreditation

- Other information for NAAC accreditation, including the SSR advancement, has been discussed.

Stakeholder suggestions

- The heads of the relevant departments and expert members discuss the comments and recommendations that have been gathered from the stakeholders.

General discussions

- The group talked about ways to enhance various club activities as well as present and potential proposals for welfare measures.
- Facilities are taken to improve e-library resources and journals.



~~Principal~~

A handwritten signature in green ink, consisting of a stylized 'D' followed by a flourish.

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Date:19.6.2020

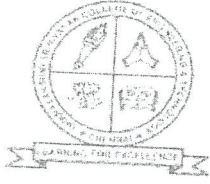
DSCET/IQAC/2020-21 /MoM1

Attendance

S.no	Name	Signature
1.	Dr.V.Sekar, Principal, DSCET	
2.	Mr.P.Neelaraj,Secretary ,DS Groups	
3.	Dr.R. Vijayaraj ,CEO	
4.	Prof. Yoganand, CFO	
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6.	Dr.Mohan Parthasarathy,DGM HR	
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Date: 5.10.2020

Circular

The 2nd meeting of the Internal Quality Assurance Cell for the Academic year 2020-21 with experts will be held on 19.10.2020 in the boardroom, at 11.30 am, DSCET. All the members are asked to be present for the meeting.




Principal



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Date:23.10.2020

DSCET/IQAC/2020-21/MoM2

Minutes of 2nd meeting of the Internal Quality Assurance Cell for the Academic year 2020-21
with experts held on 19.10.2020 the boardroom, at 11.30 am , DSCET

Members Present:

1. Dr.V.Sekar, Principal, DSCET
2. Mr.P.Neelaraj,Secretary ,DS Groups
3. Dr.R.Vijayaraj ,CEO
4. Prof. Yoganand, CFO
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13. Prof. Dilipkumar, ASP/MCA
14. Pandiyan.R,Alumni
15. Dr. B.Revathi alias Ponmozhi, IQAC Co-Ordinator

Member Absent:

1. Dr. Amudha, Prof/MBA



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Agenda:

- Result Analysis
- Feedback analysis
- Research and placement activities
- Suggestion for TLP improvement
- General discussions

Result analysis

- Results of subject-specific Continuous Assessments for all departments are examined, and the departments with low percentages are advised to take the required steps for the upcoming exams..

Feedback analysis

- Headss are instructed to take the required actions to enhance their faculty performance after analyzing their results and comparing them to those from previous semesters.
- An examination of the input from the previous year's students' placements and internships.
- Selected to carry out academic audits for the departments by IQAC.

Research and placement activities

- A research committee was constituted with professionals to coordinate research-related activities in the college for the benefit of both students and faculty.
- It is required of all departments to host seminars, conferences, and guest lectures at the national and international levels.
- The group determined to hold workshops each semester.
- Students and faculty are encouraged to participate in research initiatives.


Suggestion for TLP improvement

- New approaches to teaching have been proposed, and e-materials from faculty members who specialize in the relevant subjects should be submitted, checked, and distributed to the students.
- Advice for putting more of an emphasis on long-term strategies to help students communicate more effectively.

General discussions

- The team was advised to arrange a symposium, seminars, or talks and wrap them up before the start of the university exams.




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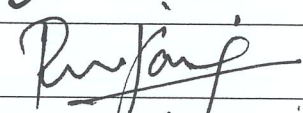
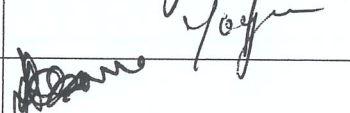
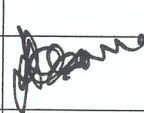
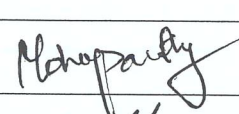
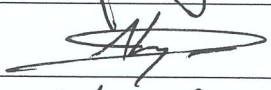

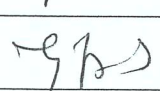

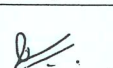
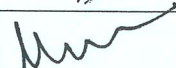
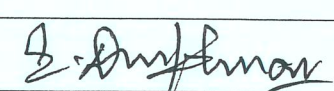
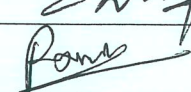
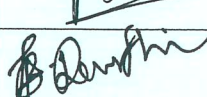
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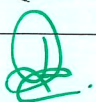
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DSCET/IQAC/2020-21 /MoM2

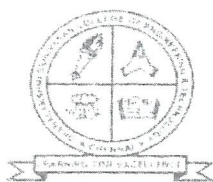
Attendance

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14.	Pandiyan.R,Alumni	
15.	Dr.B.Revathi alias Ponmozhi, IQAC Co-Ordinator	



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Date:4.3.2021

Circular

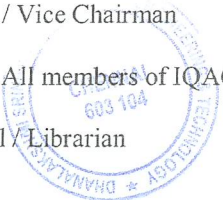
The 3rd meeting of the Internal Quality Assurance Cell for the Academic year 2020-21 with experts will be held on 19.3.2021 the boardroom, at 2.00 pm , DSCET. All the members are asked to be present for the meeting.

Principal

Principal
Dhanalakshmi Srinivasan
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ECR, Mamallapuram, Chennai - 603 104

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Date:22.3.2021

DSCET/IQAC/2020-21 /MoM3

Minutes of 3rd meeting of the Internal Quality Assurance Cell for the Academic year 2020-21 with experts held on 19.3.2021 the boardroom, at 2.00 pm , DSCET

Members Present:

1. Dr.V.Sekar, Principal, DSCET
2. Mr.P.Neelaraj,Secretary ,DS Groups
3. Dr.R.Vijayaraj ,CEO
4. Prof. Yoganand, CFO
5. Mr.Kesavan, industrialist
6. Dr.Mohan Parthasarathy,DGM HR
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8. Prof. B.Thamizhkani, AP/EEE
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10. Dr. Terrance Fredrick, ASP/IT
11. Dr.Anbusagar NRR, Prof/MECH
12. Dr. Amudha, Prof/MBA
13. Pandiyan.R,Alumni
14. Dr. B.Revathi alias Ponmozhi, IQAC Co-Ordinator

Members Absent:

1. Prof. Muthuselvi, ASP/MECH
2. Prof. Dilipkumar, ASP/MCA




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Chennai - 603 104

Agenda:

- Academic Calendar
- Past Academic audit reports
- Performance of various committees and cells
- Admission and Placement Strategies and Plan
- Stakeholder suggestions
- General discussions

Academic Calendar

- It was planned and discussed what courses will be offered during the even semester. The principal advised all departments to rigorously adhere to their work schedules in order to finish the curriculum on time, and the department heads should do the same.

Past Academic audit reports

- Review of the previous semester Reports on academic audit and actions done were discussed.
- It was suggested that extra effort be made to help slow learners and improve academic performance.

Performance of various committees and cells

- Action plan and activities carried out by the committees are described, and suggestions for improvement are put out for a select few committees.

Admission and Placement Strategies and Plan

- A higher secondary school student visit to an institute has been planned.
- The team intended to increase placement training hours to better prepare students for job growth..


Stakeholder suggestions

- Examined the advice given by the parents, alumni, and employers.
- Using SWOT analysis, areas for improvement are found.

General discussions

- The members suggested that the student welfare committee submit a regular report on student welfare initiatives such NCC, NSS, the tutoring programme, college magazines, and basic amenities.




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

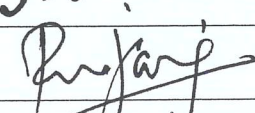
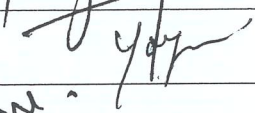

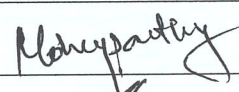
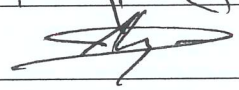

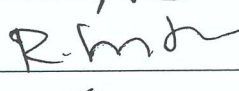
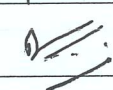
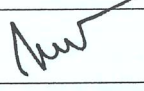
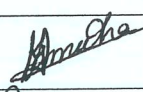

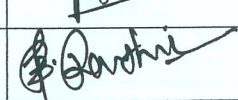
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Date: 22.3.2021

DSCET/IQAC/2020-21 /MoM3

Attendance

S.no	Name	Signature
1.	Dr.V.Sekar, Principal, DSCET	
2.	Mr.P.Neelaraj, Secretary ,DS Groups	
3.	Dr.R.Vijayaraj ,CEO	
4.	Prof. Yoganand, CFO	
5.	Mr.Kesavan, Industrialist	
6.	Dr.Mohan Parthasarathy,DGM HR	
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