DHANALAKSHMI SRINIVASAN
COLLEGE OF ENGINEERING & TECHNOLOGY
AN AUTONOMOUS INSTITUTION
(Approved by AICTE, New Delhi | Affiliated to Anna University, Chennai)
Accredited by NAAC "A+" and NBA (AERO, CSE, ECE, EEE, IT, MECH, MBA),
East Coast Road, Mamallapuram, Chennai – 603 104, Chengalpattu Dt, Tamil Nadu.

Ref : DSCET/CoE/CIR/019/2026

DATE : 19.08.2026

CIRCULAR

All the Faculty Members are hereby informed that the **Faculty Portal Entry** for the current higher semester (Academic Year 2026–2027 – Odd Semester) will be open as per the schedule mentioned below:

Report Period	Report Entry Period
24.06.2026 - 06.08.2026	10.08.2026 - 13.08.2026
07.08.2026 - 12.09.2026	14.09.2026 - 18.09.2026
14.09.2026 - 21.10.2026	19.10.2026 – 21.10.2026

Faculty members are instructed to complete the following entries within the stipulated time:

- Internal Assessment Marks Entry
- Attendance Details Upload
- Activity entry Upload

All HoDs are requested to verify and approve the entries on or before the approval deadline.

19/8/26

CONTROLLER OF EXAMINATIONS

Copy to:

1. The Honorable Chairman / Vice Chairman / CEO
2. Principal / Vice Principal / Dean / IQAC
3. ALL HODs
4. Exam Cell File