DHANALAKSHMI SRINIVASAN

COLLEGE OF ENGINEERING & TECHNOLOGY

AN AUTONOMOUS INSTITUTION

(Approved by AICTE, New Delhi | Affiliated to Anna University, Chennai)

Accredited by NAAC "A+" and NBA (AERO, CSE, ECE, EEE, IT, MECH, MBA),

East Coast Road, Mamallapuram, Chennai – 603 104, Chengalpattu Dt, Tamil Nadu.

(AUTONOMOUS)

ACADEMIC YEAR (2026-2027)

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(AUTONOMOUS)

DATE: 15.07.2026

Formation of Internal Quality Assurance Cell (IQAC)

For the Academic Year 2026-2027

S.No	Name and Designation	Role
1.	Dr. G. R. Suresh, Principal	Chairperson
2.	Mr.K.Yoganand, Chief Executive Officer	Member - Management Representative
3.	Dr.S.D.Govardan, Vice Principal	Member
4.	Dr. K. Radhika, Professor – Food Technology	IQAC Coordinator
5.	Dr Prathap Kumar, Associate Professor – AI&DS	Member (Internal Audit)
6.	Dr. Veeramanikandan, Associate Professor – Electrical & Electronics Engineering	Member (MIS Coordinator)
7.	Dr. M. Gnanasekaran, Assistant Professor – Mechanical Engineering	Member (Feedback)
8.	Dr.E.Sivanantham, Professor – Electronics & Communication Engineering	Member (Internal Audit)
9.	Mr.G.Adam Smith, Assistant Professor – Civil Engineering	Member (MIS)
10.	Mrs. Rajasubha, Assistant Professor – Computer Science and Engineering	Member (Internal Audit Coordinator)
11.	Mr. V. Porselvan, Assistant Professor – Mechanical Engineering	Member (Feedback Coordinator)
12.	Mrs.D.Muthulakshmi, Assistant Professor – Electronics & Communication Engineering	Member (Event Coordinator)
13.	Mr. Karthikeyan, Office Manager	Member - Administration Office
14.	Mr.Thangapandian, CEO – QuadEdu	Member – Stakeholder
15.	Mr. Selvame Pazhany, Gen. manager, Engg. & Projects – CEAT Limited	Member – Industrialist
16.	Mrs.Aswini Priyanka, Founder & CEO, ASSR Emphorium	Member – Entrepreneur
17.	Mr.Akash Immanuvel	III CSE ((310524104003) – Student

Principal 15/7/26

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ACADEMIC YEAR 2026-27 (ODD SEM)

CIRCULAR

Date: 16.07.2026

This is to inform that the IQAC meeting for the academic year 2026-2027 is to be conducted on **03.08.2026** at 11.30 AM. Request all the members to attend the meeting.

The agenda to be discussed is as follows:

1. Monitoring of activities as per the academic schedule
2. Conduct of examinations under Autonomous status
3. Introduction of the Autonomous curriculum
4. Activity mark distribution using rubrics
5. Student feedback collection
6. Establishment of off-campus at Tiruppur
7. SAR submission

Copy to: All members

PRINCIPAL
16/7/26

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AGENDA:

1. Monitoring of activities as per the academic schedule
2. Conduct of examinations under Autonomous status
3. Introduction of the Autonomous curriculum
4. Activity mark distribution using rubrics
5. Student feedback collection
6. Establishment of off-campus at Tiruppur
7. SAR submission

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MINUTES OF MEETING

POINTS DISCUSSED:

S.No	Agenda Item	Discussion	Action Taken
1	Monitoring of activities as per the academic schedule	The progress of academic and co-curricular activities against the academic schedule was reviewed, including the conduct of classes, internal assessments, examinations and departmental events. Delays and deviations from the schedule were discussed.	HoDs to monitor the activities of their departments against the academic schedule. Deviations are to be documented with reasons and corrective measures. IQAC to review the reports and update the Principal on the status.
2	Conduct of examinations under Autonomous status	Academic year (2025-26) the Even semester examinations were conducted under Autonomous status	The Controller of Examinations to submit a consolidated report on the conduct of the examinations, covering question paper setting, evaluation, result processing and any issues faced, to IQAC by 10.08.2026. Departments to give feedback on the process, and IQAC to review it and recommend improvements for the next semester's examinations.
3	Introduction of the Autonomous curriculum	The introduction of the Autonomous curriculum and regulations was reviewed, including the preparation of the syllabus, course structure, credit distribution, and the	Departments to conduct orientation sessions for faculty and students on the Autonomous curriculum and regulations, and to ensure that the approved syllabus, course files and lesson plans are

		readiness of faculty and students for its implementation.	available before the semester begins. Board of Studies decisions are to be documented, and IQAC to collect feedback on the curriculum implementation and report the status to the Principal by 16.08.2026.
4	Activity mark distribution using rubrics	The activity marks have been split up using rubrics: assignment (10 marks), slip test (10 marks), LeetCode (10 marks), seminar or quiz (5 marks) and attendance (5 marks), totalling 40 marks.	The activity marks to be awarded as per the rubric-based split. Faculty to follow the rubric for all courses and maintain the evidence for each component in the course files. HoDs to verify the mark entries, and IQAC to review compliance during the internal audit.
5	Student feedback collection	Student feedback is to be collected by IQAC.	IQAC to collect the student feedback. IQAC to prepare the feedback schedule and format covering teaching, curriculum and facilities, collect the responses through the ERP, and consolidate the analysis. The analysis is to be shared with the HoDs, who are to submit corrective action reports to IQAC.
6	Establishment of off-campus at Tiruppur	The first off-campus in Tamil Nadu has been established at Tiruppur.	Off-campus centre established at Tiruppur. The Principal and Dean-Academic to ensure the centre follows the institution's academic regulations, policies and SOPs. IQAC to include the centre in internal audits and

			periodic reviews, and the centre coordinator to submit a status report on academics, infrastructure and admissions to IQAC.
7	SAR submission	SAR submission is to be made for ECE, EEE, CSE, FOOD, MBA, AERO, BME, IT and MECH.	EEE, ECE and CSE to submit a revised SAR including their allied departments. Programme coordinators of all nine departments to complete their SAR sections with supporting evidence and submit them to IQAC by 10.08.2026. EEE, ECE and CSE to coordinate with their allied departments to consolidate the revised SAR, and IQAC to review all the SARs and update the Principal on the status before submission.

06/08/26

IQAC Coordinator

Principal
6/8/26

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ATTENDANCE

S.No	Member Name	Role	Signature
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2.	Mr.K.Yoganand, Chief Executive Officer	Member - Management Representative	
3.	Dr.S.D.Govardan, Vice Principal	Member	
4.	Dr. K. Radhika, Professor – Food Technology	IQAC Coordinator	
5.	Dr Prathap Kumar, Associate Professor – AI&DS	Member (Internal Audit)	
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16.	Mrs.Aswini Priyanka, Founder & CEO, ASSR Emphorium	Member – Entrepreneur	
17.	Mr.Akash Immanuvel	III CSE ((310524104003) – Student	